



विधि केंद्र - II
LAW CENTRE – II
विधि संकाय, दिल्ली विश्वविद्यालय
(FACULTY OF LAW, UNIVERSITY OF DELHI)



Placement and Internship Committee

Date: 18.06.2024

Opportunity at Kotak Mahindra Bank

The **Batch of 2024** is notified that **Kotak Mahindra Bank** invites applications for the positions in their legal department.

Here are the following details:

Terms of Engagement:

- **Number of Positions:** 2-3
- **Area of Work:** ARD (Asset Reconstruction Division)
- **Location:** Sector 125, Noida, India
- **Remuneration:** 3.5 LPA

Eligibility Criteria:

- A candidate with strong legal acumen.
- III-year students | **Batch of 2024** only
- Excellent interpersonal and communication skills, including an impeccable command over the English language
- Candidates with steep learning curves and the ability to up responsibilities would be preferred.

Job Responsibilities:

Job Role would initially entail supporting the Team Leader in Legal Coordination, Negotiable Instrument Related tasks, MIS Updation (Bank Cases), Maintaining the tracker, recovery of loss amount, Website Tracking and Coordinating and assisting the Advocates.

Note: Initially position shall be off rolls but later can be converted to on rolls depending on the performance of the person.

Selection Procedure:

- Selection will be based on the Candidate's Interview performance, which consists of two rounds: an Online round and an offline round.
- There is no cut-off percentage to apply for this role provided that applicants have no backlogs in any subjects and have cleared all papers up to the current semester.

Last date to apply: 22nd June 2024, 11:59 P.M.

Interested students are requested to fill out this Google form and upload their mark sheet and CVs along with a cover letter detailing their interest in the said opportunity.

<https://forms.gle/4WVoQGJnpYSVB3SP6>

For any queries or further information, please contact: lawcentre2pic@gmail.com

Ms. Pallavi Singh
Student-Convener
Placement and Internship Committee
Law Centre II, Faculty of Law
University of Delhi

Mr. Saawarni Sharma
Student-Co Convener
Placement and Internship Committee
Law Centre II, Faculty of Law
University of Delhi